

Dublin City Hall
August 21, 2025

The regular meeting of the Mayor and Council was held at Dublin City Hall, on Thursday, August 21, 2025 at 12:00 PM.

Mayor Joshua Kight called the meeting to order. Council members Bill Brown, Tess Godfrey, Sara Kolbie, Chris Smith, and Rich Mascaro were present. Councilman Bennie Jones and Paul Griggs were absent. The invocation was given by Sonny Wilkes followed by the pledge of allegiance to the flag.

SPECIAL PRESENTATION

Council recognized two retirees for their contributions to the city: Mr. Jimmy Thomas who worked with the city from July 8, 1997 until March 27, 2025 was presented by Mayor Pro Tempore, Sara Kolbie, with his retirement watch. Council also recognized Mr. Jeffery Starley for his service from April 23, 1990 to April 24, 2025 when he worked in water construction and then the water plant.

APPROVAL OF THE AUGUST 7, 2025 COUNCIL MEETING MINUTES

A motion was made by Councilman Mascaro and seconded by Councilman Smith to approve the minutes. The motion carried 5/0.

APPROVAL OF BILLS OVER \$15,000

A motion was made by Councilman Smith and was seconded by Councilwoman Godfrey to approve the following bills. The motion carried 5/0.

CHECK#	DATE	PAYMENT TO	PURCHASE	AMOUNT
RetirementJuly	7/31/25	GMEBS-Retirement Trust Fund	Retirement Admin Fees	168,073.59
45526	8/01/25	Georgia Interlocal Risk Management	GIEMA Deductibles	18,180.50
45514	8/01/25	CSLRA	2025 2 nd Quarter Net Income for CSH	25,070.17
45559	8/01/25	Thomas & Hutton Engineering Co.	Madison St/Springdale/East Jackson/Church	178,169.29
45498	8/01/25	Alterra Networks LLC	Annual Cloud Charge-Maintenance Agreement	19,733.80
45507	8/01/25	Carter & Sloop Consulting Engineer	EDA YKK Project# D8700.009	20,300.22
45561	8/06/25	City of Dublin-Self Insurance Fund	Payroll Payables	99,145.41
DFT0003164	8/06/25	Internal Revenue Service	Payroll Payables	68,980.40
DFT0003163	8/06/25	Internal Revenue Service	Payroll Payables	41,150.78
DFT0003161	8/06/25	Internal Revenue Service	Payroll Payables	16,132.50
DFT0003162	8/06/25	Department of Revenue	Payroll Payables	20,181.41
45643	8/08/25	Dublin-Laurens County Recreation	Hotel/Motel Tax	43,303.27
45690	8/08/25	Ryland Oil Company	Restock Fuel	25,630.95
45615	8/08/25	ABS, Inc.	Program for Trickling Filter	15,000.00
45651	8/08/25	Georgia Interlocal Risk Management	Insurance	176,044.25
45644	8/08/25	Dublin-Laurens Recreation Authority	DLCRA work-Indoor Sport Complex	218,358.55
45635	8/08/25	Downtown Development Authority	Hotel/Motel Tax	21,651.87
45637	8/08/25	Dublin Board of Education	July 2025 Tax Collection	38,044.61
45709	8/08/25	Visit Dublin, GA	Hotel/Motel Tax	43,303.27
45626	8/08/25	C.E. Garbutt Construction Co.	Oconee Gym Renovation	494,787.34

45668	8/08/25	Laurens County Library	Annual Appropriation	22,365.50
45653	8/08/25	GMA Workers Compensation	Annual Premium	28,302.00
45670	8/08/25	Laurens County SWMA	Landfill Fees	48,984.48
45657	8/08/25	Hardy Chevrolet Buick GMC	(7) 2025 Chevrolet Silverado 1500-PD/HEAT	342,725.00
45683	8/08/25	Paul S. Akins Company, Inc.	Renovation Sanitation and Water Construction	17,958.33
DFT0003165	8/08/25	Strategic Benefit Resources LLC	Insurance	56,463.99
DFT0003166	8/11/25	Employee Benefit Management Srv.	Insurance	18,391.36
Total:				\$ 2,286,432.84

APPROVAL OF PURCHASES OVER \$15,000

There were five purchases for council consideration:

2025 Ford F-250 4X4 SD Regular Cab w/ Service Body-Public Works - Street Division Staff received two bids for the purchase and recommend approval of a 2025 Ford F-250 4x4 Super Duty Regular Cab with Service Body Pickup Truck from Family Ford, Inc. (DBA Hardy Family Ford) in Dallas, Georgia for \$56,150.00 and a delivery time of 2-3 weeks from receipt of the purchase order. The budgeted amount for this purchase was \$85,000 and staff is planning to have our shop install an air compressor on the truck with some of the remaining funds. This will replace Unit #324 with a 1994 Chevrolet. This will be charged to Account #322-4200-542200 ('24 SPLOST - Vehicles - Highways and Streets).

Panasonic Toughbook Laptops-Police Department-purchase request was for 6 Panasonic Toughbook laptops and 11 docking stations. CID will need 6 laptops and corresponding docking stations which allows them to access their programs and cloud-stored data from any location. With the transition to cloud-based evidence storage, the need to transfer data to electronic media for court presentations is significantly reduced. They come with a three-year ultimate care warranty which includes an unlimited number of repairs or replacements, with some exclusions. Also purchasing five additional docking stations for the training officer's office as well as the four patrol division shift offices (totaling 11 docking stations). They already have laptops. Staff's recommendation was to approve the purchase from Law and Order technology LLC for \$21,603.78 (which is broken down to \$16,833.96 for the laptops and warranty and \$4,769.82 for the docks and adapters). This purchase is \$1,238.78 over budget, but will be covered in salary savings from vacancies we've already experienced in the month of July. This will be paid from account #100-3221-542400 (CID); #100-3240-542400 (Training Officer); and #100-3223-542400 (Patrol).

Fire Turnout Gear and Helmets-Fire Department: Staff budgeted to purchase 6 sets of fire turnout gear this year and three fire helmets; this request is for 5 sets due to some unexpected personnel situations. Turnout gear is the basic personal protective equipment firefighters wear when they are fighting fire or extricating victims from vehicle accidents. These five sets will provide replacement for gear that is over ten years old for (2) employees and provide (3) newer employees a new set that do not currently have a backup set of turnouts or are using someone else's back up gear as their primary. Staff's recommendation was to approve the purchase from Bennett Fire Products for \$20,473. They have provided high quality gear and customer service for our department for the past 8 years. This purchase will be funded from Account #100-3520-542500 (Fire - Other Equipment).

Water Plant Altitude Valve- Water Department: This is a replacement valve needed for Springdale Park Elevated Tank. The requested

purchase is for a flanged 16-inch AWWA Butterfly altitude Valve and electric actuator from Southern Flow out of Alpharetta, Ga for \$16,860. The current actuator has been repaired many times but does not close off the tank completely. Because of this, the water fills the tank and it overflows into the ditch causing wasted water. The electric actuator can be controlled remotely through our SCADA system, which is what physically moves the valve to open/close it as needed. This is what controls the water level in the tank. This was budgeted and the purchase is below budget by \$3,140. This will be paid from Account #505-4430-542500.

2000 Travis Dump Trailer- Water Department: Staff budgeted for a new trailer for the Wastewater Plant to use to haul and unload bulk materials, such as the sludge from the belt press. Staff was able to locate a used 2000 Travis Dump trailer from Freightliner of Savannah, Inc for the amount of \$43,150.00. This trailer will include a new tarp system, tailgate actuator, rocker and safety switch in truck with. The trailer will be purchased from a local vendor Dublin Truck Parts LLC. The total purchase is \$43,150, which is \$1,850 below our budgeted amount. This will be paid for out of Account #505-4335-542200 (Sewage Treatment Plant - Vehicles).

Councilman Mascaro made a motion to approve the purchases and seconded by Councilman Brown. The motion carried 5/0 to approve.

FIRST READING OF ORDINANCE #25-09 ANNEX .51 ACRES OF LAND LOCATED AS PART OF PARCEL D04E 015 WITH P ZONING.

City Manager Powell read ordinance #25-09 annexing 0.51 acres, more or less, of land located as Part of Parcel D04A 015 as P (Professional) zone. Earlwood Investments, LP (Holly Hilburn Howell) has applied for annexation of approximately 0.51 acres of land that is adjacent to property along Fairview Park Drive. This property is expected to be sold to the adjacent property owner (CV Properties of Dublin, LLC) upon annexation and be used by them for additional parking for that office and the resulting lot would be an "L" shaped lot. The proposed annexed property is requested to be zoned as Professional Zone, which is consistent with the surrounding uses and in compliance with our Comprehensive Plan for this area. The Planning and Zoning Commission unanimously voted to recommend approval of this annexation and zoning designation at their August 12th meeting. Mayor Kight announced that the second reading and public hearing will be held at the September 4th council meeting at 5:30PM.

DISCUSSION AND ACTION ON RESOLUTION #25-32 TO APPROVE AND ACCEPT THE TERMS OF AN AGREEMENT WITH BRIAN FELDER & ASSOCIATES, LLC FOR ARCHITECTURAL SERVICES FOR THE RENOVATION AT THE ROCHE COTTON WAREHOUSE INTO THE STREET DIVISION OF PUBLIC WORKS.

City Manager Powell read resolution #25-32 to authorize an agreement for professional services with Brian Felder and Associates, LLC for the repair and renovation of a City of Dublin Public Works Facility. Staff received three proposals for the design of the street division facility (old Roche Cotton Warehouse on Madison Street) for council's consideration. Goodwyn Mills and Cawood LLC (Shamrock and Northside Fire Stations); Felder and Associates (Oconee Gym/Front Facade of City Hall); and Fry Design Group (Pritchett and Hilburn Parks) submitted proposals. The fees proposed were as follows:
GMC - 8.625% (Assuming a \$2 Million project cost - \$172,500

Felder-Fixed Fee of \$145,900, Fry Design - 6% (Assuming a \$2 Million project cost - \$120,000 - *note, proposal and numbers assume a \$2.25 Million Project Cost). Staff have earmarked around \$2 Million in '24 SPLOST funds for this project but will likely have to add more to it to complete it. Staff's recommendation was for council to approve engaging Brian Felder & Associates, LLC for these professional services. The services to be included are schematic design, design development, construction documents, Bidding and Negotiation Phase, and Construction Administration. Staff has budgeted \$1.5 Million towards this project from the SPLOST fund for FY'26, so there are more than sufficient funds available for these services. This will be paid for out of SPLOST '24 Account #322-4100-541306 (Buildings and Building Improvements Public Works Facility). Councilman Smith made a motion to approve the resolution and seconded by Councilwoman Kolbie. The motion carried 5/0 to approve.

DISCUSSION AND ACTION ON RESOLUTION #25-39 TO AUTHORIZE AND ACCEPT THE TERMS AND CONDITIONS OF AN AGREEMENT WITH THE GEORGIA DEPARTMENT OF NATURAL RESOURCES FOR A GRANT FOR SPRINGDALE PARK.

City Manager Powell read resolution #25-39 to accept and approve the terms of an Intergovernmental Agreement with Georgia Department of Natural Resources to provide appropriated funds for outdoor recreational facilities at Springdale Park. The city was awarded a \$2,590,000 grant from the Georgia Department of Natural Resources for Springdale Park. That amounts to a total of \$5,865,000 in Grant funding the city has received for the project. These funds will be accounted for in Fund 343. Councilman Brown made a motion to approve the resolution and seconded by Councilman Mascaro. The motion carried 5/0 to approve.

CITIZEN COMMENTS

Rev. Sonny Wilkes invited everyone out on Saturday, September 20 to the Dublin Church of God to show respect and appreciation for Veterans, Fire, EMT and Law Enforcement.

COUNCIL COMMENTS

City Treasurer Daniels had no comments.

City Attorney Groover had no comments.

City Clerk Browning had no comments.

Councilman Brown it's good to be back! Thanked everyone for coming.

Councilwoman Godfrey thanked Mr. Thomas for his service and thanked everyone for coming.

Councilwoman Kolbie thanked Mr. Thomas for his service to the city. Also thanked all the staff for their hard work.

Councilman Smith thanked Mr. Thomas for his service to the city.

Councilman Mascaro thanked Mr. Thomas for his service to the city and encouraged citizens to keep coming to the meetings.

Mayor Kight review the monthly department reports and encouraged everyone to look at it on the website.

ADJOURNMENT

There being no further business, Mayor Kight adjourned the meeting at 12:33 P.M.



Joshua E. Kight, Mayor

ATTEST:



Heather M. Browning, City Clerk

